



### New Horizons Committee Application

Name \_\_\_\_\_

(Please Print Clearly)

Address \_\_\_\_\_ City \_\_\_\_\_

Phone \_\_\_\_\_ Cell \_\_\_\_\_ E-mail \_\_\_\_\_

Do you have a working computer? \_\_\_\_\_ If so, which operating system? \_\_\_\_\_

Why do you need a different computer? \_\_\_\_\_

What will you use the computer for? BE SPECIFIC \_\_\_\_\_

Do you need a laptop or desktop? \_\_\_\_\_

Which Internet Provider do you plan for or HAVE? \_\_\_\_\_

**Need** to know **type** of internet (**dial-up, DSL or cable**). Computer needs an installed **Modem Card** and/or **Ethernet Card** to be able to connect to **your Internet** Provider. We **do not** provide internet or set-up of computer to your Provider-

**Essential:** a power outlet bar with a minimum of five plug-ins. (tower, monitor, speakers, modem, and a printer--or one in near future) or equivalent. We **DO NOT** provide a printer.

**ALSO:** We recommend joining KCS (\$20/yr) for access to our free classes and online tech support.

Are you able to pick up the computer and set it up yourself? YES \_\_\_\_\_ NO \_\_\_\_\_

I attest that I cannot afford to purchase my own computer (approximately \$500) and understand the above requirements. **YOUR SIGNATURE** \_\_\_\_\_ Date \_\_\_\_\_

**Referred BY** \_\_\_\_\_ and **HOW** did you hear about our program \_\_\_\_\_

Reviewed details of application with **Applicant** and forwarded to NHC for review and decision.

**Reviewer's** Signature \_\_\_\_\_ Date \_\_\_\_\_

Mail completed form to: KITSAP COMPUTING SENIORS  
New Horizons Committee  
or present to a NHCM P.O. Box 3166  
Silverdale, Washington 98383-3166

(Below for New Horizons Committee Use Only)

1. New Horizon Committee for final decision of approval. YES NO
2. NHC member, after approval, will contact and arrange of pick-up or delivery of computer system.  
Name of Interviewer \_\_\_\_\_ Date \_\_\_\_\_

**IF UPON DELIVERY of the computer it is determined that you are ineligible for other reasons (unsafe conditions, lack of space, etc) WE RETAIN THE RIGHT TO REFUSE PLACEMENT. Please Read and Sign on Reverse Also**

# KCS New Horizons Responsibility Statement

## Responsibilities of computer recipient

1. Have clear desk space for the computer, monitor, keyboard, mouse, and speaker
2. Locate close to power outlets and recommend at least a 5 position power surge protector  
(Electrical connections for monitor, computer, speakers, modem and possible future printer)
3. Locate close to either the phone line for dial-up or modem for DSL or Cable
4. If connection to dial-up, have a disk purchased for installation (Best Buy or Wal-Mart)
5. If using DSL or Cable, have the modem previously installed
6. Dial-Up (\$15 - \$25 per month) (Disks available at Best Buy and Wal-Mart)
7. Local DSL companies are Qwest (\$30 - \$60 per month)
8. Local Cable companies are Wave Broadband and Comcast (\$45- \$60 per month) (Comcast Essentials Program for low income with school-aged children costs \$9.95 per month)
9. Keep liquids away from the computer and the keyboard.
10. Practice good computer 'housekeeping' practices, i.e., anti-virus, malware, CCleaner, Patch my PC, etc. Help keep your computer running efficiently and avoid being hacked!
11. This computer is provided for your use and your school aged children's use only.

## Responsibilities of KCS New Horizons Personnel

1. Provide computer, monitor, keyboard, mouse, and speakers (laptop systems will only be provided an external mouse)
2. Explain connection of electrical, monitor, mouse, keyboard and speaker cables
3. Turn on and verify computer is in working order
4. If disk for dial-up has been previously purchased will install
5. If DSL or Cable connect Ethernet cable connection will be explained
6. Provide information on installed programs and their use

NOTE: All of KCS New Horizons refurbished computer have the following:

1. Windows 7 or 10 operating system with all of the latest Microsoft updates .
2. Computer has connections required for DSL or Cable
3. If requesting Phone Dial-Up please specify because NOT all computers have a dial-up modem!!!
4. A working speaker system with external speakers – some require an electrical connection (desktop systems only)
5. Free and up-to-date Anti-Virus program
6. A defragmenting (Smart Defragmenter) program and a temporary file cleaning program (CCleaner)
7. Internet support programs (Adobe Reader, Java, Adobe Flash Player)
8. A built-in CD or DVD player for music movies etc.

I understand and agree to the above responsibilities:

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Signature

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Date

*This Information remains confidential within the New Horizons Committee.  
Revised 02/04/2018*